Course Description

Examines the diversity of homeland security partners, their capabilities, strengths, and improvement areas in terms of collaborative preparedness and response.

Course Textbook


Course Learning Outcomes

Upon completion of this course, students should be able to:

1. Determine community collaborative options, agencies, and organizations that address homeland security preparedness and response.
2. Assess how first responders (police, fire, and emergency medical services) interact with other agencies with a preparedness and response role in homeland security.
3. Outline the strengths and weaknesses of non-first responders with a preparedness and response role in homeland security.
4. Distinguish between the various levels of government (federal, state, tribal, and local) to determine current levels of communication and coordination with a view to improve them further.
5. Analyze national assets that are prepared to respond to domestic terrorism incidents.
6. Take part in an assessment in which agencies and organizations would both actively prepare for a given domestic terrorism scenario as well as respond to the specific incident provided while describing their respective roles.

Credits

Upon completion of this course, the students will earn three (3) hours of college credit.

Course Structure

1. Study Guide: Each unit contains a Study Guide that provides students with the learning outcomes, unit lesson, required reading assignments, and supplemental resources.
2. Learning Outcomes: Each unit contains Learning Outcomes that specify the measurable skills and knowledge students should gain upon completion of the unit.
3. Unit Lesson: Each unit contains a Unit Lesson, which discusses lesson material.
4. Reading Assignments: Each unit contains Reading Assignments from one or more chapters from the textbook and/or outside resources.
5. Suggested Reading: Suggested Readings are listed in the Unit I and III-VI Study Guides. Students are encouraged to read the resources listed if the opportunity arises, but they will not be tested on their knowledge of the Suggested Readings.
6. Discussion Boards: Discussion Boards are part of all CSU term courses. More information and specifications can be found in the Student Resources link listed in the Course Menu bar.
7. Unit Assessment: This course contains a Unit Assessment to be completed at the end of Unit I. The assessment is composed of written response questions.
8. Unit Assignments: Students are required to submit for grading Unit Assignments in Units II-VII. Specific information and instructions regarding these assignments are provided below. Grading rubrics are included with each assignment. Specific information about accessing these rubrics is provided below.
9. **Final Exam:** Students are to complete a Final Exam in Unit VIII. All Final Exams are proctored—see below for additional information. You are permitted four (4) hours to complete this exam in the presence of your approved proctor. This is an open-book exam. Only course textbooks and a calculator, if necessary, are allowed when taking proctored exams. The Final Exam is composed of written response questions.

10. **Ask the Professor:** This communication forum provides you with an opportunity to ask your professor general or course content related questions.

11. **Student Break Room:** This communication forum allows for casual conversation with your classmates.

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**CSU Online Library**

The CSU Online Library is available to support your courses and programs. The online library includes databases, journals, e-books, and research guides. These resources are always accessible and can be reached through the library webpage. To access the library, log into the myCSU Student Portal, and click on “CSU Online Library.” You can also access the CSU Online Library from the “My Library” button on the course menu for each course in Blackboard.

The CSU Online Library offers several reference services. E-mail (library@columbiasouthern.edu) and telephone (1.877.268.8046) assistance is available Monday – Thursday from 8 am to 5 pm and Friday from 8 am to 3 pm. The library’s chat reference service, *Ask a Librarian*, is available 24/7; look for the chat box on the online library page.

Librarians can help you develop your research plan or assist you in finding relevant, appropriate, and timely information. Reference requests can include customized keyword search strategies, links to articles, database help, and other services.

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**Unit Assignments**

**Unit II Research Paper Topic**

Part One of the Research Paper requires that you submit your topic for review and approval by your instructor.

You must identify a terrorist event that will serve as the basis for the research project; you must provide a brief description that explains why you chose this event for your research. The description should be 300 to 400 words in length. Part One of the Research Paper should be no more than one page in length.

For the Final Research Paper you must:

- identify, select, and describe a terrorist event;
- discuss the environmental, political, economic, and sociological impact of the event;
- describe the response at local, state, tribal/territorial, and federal levels;
- discuss the type of response partners and agencies involved with the response and recovery of the event; and
- discuss after actions and lessons learned from the event.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit III Case Study**

Using APA format, write a three- to five-page paper developing your own criteria for evaluation strategy and assessing one of the strategies for conducting the global war on terrorism.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit IV PowerPoint Presentation**

**Open-Source Intelligence Project**

You are an intelligence officer for a local, state, or tribal law enforcement agency that has to give an intelligence report to your chain of command. Prepare a concise PowerPoint Presentation with 8-10 slides (not counting reference slides) using APA format for references and citations with note pages. Each note page should have at least 200 words. The PowerPoint presentation will be an intelligence report for the law enforcement agency. Utilize the intelligence cycle to
research information on your local area and create a presentation that outlines (USING UNCLASSIFIED INFORMATION ONLY):

1. what local enforcement agency you are representing and the background of the agency;
2. threats for the area, including:
   a. gangs,
   b. criminal activity,
   c. anarchists,
   d. extremists,
   e. organized crime, etc.
3. trends in crime in the area;
4. local resources available for intelligence gathering;
5. federal resources available for intelligence gathering and analysis; and

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit V Annotated Bibliography**

Part Two of the Research Paper requires that you submit an Annotated Bibliography for your final paper.

The Annotated Bibliography must include a minimum of eight scholarly resources that you plan to utilize in the paper. Each resource must be formatted per APA guidelines and include a brief description of the information included in the resource, as well as why it is relevant to the research project. You will be allowed to utilize more scholarly resources in the final version of the Research Paper. The intent of the Annotated Bibliography is to demonstrate that you are headed in the right direction with your research for the paper.

Remember all assignments need to be formatted per APA guidelines.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit VI PowerPoint Presentation**

**Risk Mitigation**

You have been asked by your organization (business, corporation, or non-governmental organization) to prepare a concise PowerPoint Presentation on continuity. Your presentation must be 8 to 10 slides (not counting reference slides) using APA format for references and citations with note pages. Each note page should be at least 200 words in length. The PowerPoint Presentation should cover the following areas:

- background on your organization;
- background on the area: regional, geographical, and population data;
- potential hazards and threats;
- response and support agencies available in the area;
- organizational resources available;
- special requirements/resources that your organization would need during an event; and
- public awareness and training for your organization.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**Unit VII Research Paper**

Part Three of the Research Paper is to complete and submit your final paper. The paper must be in APA format, and be six to eight pages in length, excluding the title page and references.

Information about accessing the Blackboard Grading Rubric for this assignment is provided below.

**APA Guidelines**

The application of the APA writing style shall be practical, functional, and appropriate to each academic level, with the primary purpose being the documentation (citation) of sources. CSU requires that students use APA style for certain
papers and projects. Students should always carefully read and follow assignment directions and review the associated grading rubric when available. Students can find CSU's Citation Guide by clicking here. This document includes examples and sample papers and provides information on how to contact the CSU Success Center.

Grading Rubrics

This course utilizes analytic grading rubrics as tools for your professor in assigning grades for all learning activities. Each rubric serves as a guide that communicates the expectations of the learning activity and describes the criteria for each level of achievement. In addition, a rubric is a reference tool that lists evaluation criteria and can help you organize your efforts to meet the requirements of that learning activity. It is imperative for you to familiarize yourself with these rubrics because these are the primary tools your professor uses for assessing learning activities.

Rubric categories include: (1) Discussion Board, (2) Assessment (Written Response), and (3) Assignment. However, it is possible that not all of the listed rubric types will be used in a single course (e.g., some courses may not have Assessments).

The Discussion Board rubric can be found within Unit I’s Discussion Board submission instructions.

The Assessment (Written Response) rubric can be found embedded in a link within the directions for each Unit Assessment. However, these rubrics will only be used when written-response questions appear within the Assessment.

Each Assignment type (e.g., article critique, case study, research paper) will have its own rubric. The Assignment rubrics are built into Blackboard, allowing students to review them prior to beginning the Assignment and again once the Assignment has been scored. This rubric can be accessed via the Assignment link located within the unit where it is to be submitted. Students may also access the rubric through the course menu by selecting “Tools” and then “My Grades.”

Again, it is vitally important for you to become familiar with these rubrics because their application to your Discussion Boards, Assessments, and Assignments is the method by which your instructor assigns all grades.

Final Examination Guidelines

Final Exams are to be administered to students by an approved Proctor. CSU approves two flexible proctoring options: a standard Proctor, who is chosen by the student and approved by the university, or Remote Proctor Now (RP Now), an on-demand, third-party testing service that proctors examinations for a small fee.

Students choosing RP Now must have an operational webcam/video with audio, a high-speed Internet connection, and the appropriate system rights required to download and install software.

To review the complete Examination Proctor Policy, including a list of acceptable Proctors, Proctor responsibilities, Proctor approval procedures, and the Proctor Agreement Form, go to the myCSU Student Portal from the link below.

http://mycsu.columbiasouthern.edu

You are permitted four (4) hours to complete this exam in the presence of your approved Proctor. This is an open book exam. Only course textbooks, writing utensils, and a calculator, if necessary, are allowed when taking proctored exams. Other materials are not permitted unless specified in the examination instructions and only the sources identified in the instructions may be used as source material.

Communication Forums

These are non-graded discussion forums that allow you to communicate with your professor and other students. Participation in these discussion forums is encouraged, but not required. You can access these forums with the buttons in the Course Menu. Instructions for subscribing/unsubscribing to these forums are provided below.

Click here for instructions on how to subscribe/unsubscribe and post to the Communication Forums.

Ask the Professor
This communication forum provides you with an opportunity to ask your professor general or course content questions. Questions may focus on Blackboard locations of online course components, textbook or course content elaboration, additional guidance on assessment requirements, or general advice from other students.

Questions that are specific in nature, such as inquiries regarding assessment/assignment grades or personal accommodation requests, are NOT to be posted on this forum. If you have questions, comments, or concerns of a non-public nature, please feel free to e-mail your professor. Responses to your post will be addressed or e-mailed by the professor within 48 hours.

Before posting, please ensure that you have read all relevant course documentation, including the syllabus, assessment/assignment instructions, faculty feedback, and other important information.

**Student Break Room**

This communication forum allows for casual conversation with your classmates. Communication on this forum should always maintain a standard of appropriateness and respect for your fellow classmates. This forum should NOT be used to share assessment answers.

**Grading**

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Discussion Boards (8 @ 2%)</td>
<td>16%</td>
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<tr>
<td>Unit I Assessment</td>
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<tr>
<td>Unit II Research Paper Topic</td>
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<td>Unit III Case Study</td>
<td>6%</td>
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<td>PowerPoint Presentations (2 @ 6%)</td>
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<td>Unit V Annotated Bibliography</td>
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<td>Unit VII Research Paper</td>
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<td>Final Exam</td>
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<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
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**Course Schedule/Checklist (PLEASE PRINT)**

The following pages contain a printable Course Schedule to assist you through this course. By following this schedule, you will be assured that you will complete the course within the time allotted.
## HLS 4301, Preparedness and Response Partners

### Course Schedule

By following this schedule, you will be assured that you will complete the course within the time allotted. Please keep this schedule for reference as you progress through your course.

### Unit I  Birth of Homeland Security

<table>
<thead>
<tr>
<th>Review:</th>
<th>Unit Study Guide</th>
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<tbody>
<tr>
<td>Read:</td>
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<tr>
<td>Chapter 1: Homeland Security: The American Tradition</td>
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<tr>
<td>Chapter 2: The Road to 9/11: Contemporary Terrorism and the Meaning of the September 11 Attacks</td>
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<tr>
<td>Suggested Reading: See Study Guide</td>
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<tr>
<td>Discuss:</td>
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<tr>
<td>Discussion Board Response: Submit your response to the Discussion Board question by Saturday, 11:59 p.m. CST (Central Time)</td>
<td></td>
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<tr>
<td>Discussion Board Comment: Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time)</td>
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<tr>
<td>Submit:</td>
<td></td>
</tr>
<tr>
<td>Assessment by Tuesday, 11:59 p.m. CST (Central Time)</td>
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### Unit II  Homeland Security Roles and Responsibilities

<table>
<thead>
<tr>
<th>Review:</th>
<th>Unit Study Guide</th>
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<tr>
<td>Read:</td>
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<tr>
<td>Discuss:</td>
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<tr>
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<tr>
<td>Submit:</td>
<td></td>
</tr>
<tr>
<td>Research Paper Topic by Tuesday, 11:59 p.m. CST (Central Time)</td>
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<tr>
<td>Proctor Approval Form</td>
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Notes/Goals:
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<thead>
<tr>
<th>Unit III</th>
<th>Enterprise Solutions and Strategies for Homeland Security</th>
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</thead>
<tbody>
<tr>
<td>Review:</td>
<td>□ Unit Study Guide</td>
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</tbody>
</table>
| Read:    | □ **Chapter 5**: Thinking Homeland Security: Theory, Strategy, Decision-Making, Planning, and Analysis Tools  
           | □ **Suggested Reading**: See Study Guide                |
| Discuss: | □ **Discussion Board Response**: Submit your response to the Discussion Board question by Saturday, 11:59 p.m. CST (Central Time)  
           | □ **Discussion Board Comment**: Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time) |
| Submit:  | □ **Case Study** by Tuesday, 11:59 p.m. CST (Central Time) |

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<thead>
<tr>
<th>Unit IV</th>
<th>Homeland Security Intelligence and Counterterrorism</th>
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<tbody>
<tr>
<td>Review:</td>
<td>□ Unit Study Guide</td>
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</tbody>
</table>
| Read:    | □ **Chapter 6**: Intelligence for Homeland Security: Process, Methods, Structure, and Resources  
           | □ **Chapter 7**: Domestic Counterterrorism: Investigating, Preventing, and Responding to Terrorist Plots  
           | □ **Additional Reading Assignment(s)**: See Study Guide  
           | □ **Suggested Reading**: See Study Guide               |
| Discuss: | □ **Discussion Board Response**: Submit your response to the Discussion Board question by Saturday, 11:59 p.m. CST (Central Time)  
           | □ **Discussion Board Comment**: Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time) |
| Submit:  | □ **PowerPoint Presentation** by Tuesday, 11:59 p.m. CST (Central Time) |

Notes/Goals:
# HLS 4301, Preparedness and Response Partners

## Course Schedule

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<tr>
<th>Unit V</th>
<th>Protecting the Homeland</th>
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<tbody>
<tr>
<td>Review:</td>
<td>Unit Study Guide</td>
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</table>
| Read: | - Chapter 8: Homeland Defense and Support to Civil Authorities: Military Support for Homeland Security  
- Chapter 20: Domain Security: Border, Maritime, and Aviation Security  
- Suggested Reading: See Study Guide |
| Discuss: | - Discussion Board Response: Submit your response to the Discussion Board question by Saturday, 11:59 p.m. CST (Central Time)  
- Discussion Board Comment: Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time) |
| Submit: | - Annotated Bibliography by Tuesday, 11:59 p.m. CST (Central Time) |

### Notes/Goals:

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<table>
<thead>
<tr>
<th>Unit VI</th>
<th>Business, Public, and Nongovernmental Preparedness</th>
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<tbody>
<tr>
<td>Review:</td>
<td>- Unit Study Guide</td>
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</table>
| Read: | - Chapter 17: Business Preparedness, Continuity, and Recovery: Private Sector Response  
- Chapter 18: Public Awareness and Personal, Family, and Community Preparedness: Challenges and Solutions  
- Suggested Reading: See Study Guide |
| Discuss: | - Discussion Board Response: Submit your response to the Discussion Board question by Saturday, 11:59 p.m. CST (Central Time)  
- Discussion Board Comment: Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time) |
| Submit: | - PowerPoint Presentation by Tuesday, 11:59 p.m. CST (Central Time) |

### Notes/Goals:

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### HLS 4301, Preparedness and Response Partners

#### Course Schedule

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<thead>
<tr>
<th>Unit VII</th>
<th>Multiagency Coordination System</th>
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<tr>
<td><strong>Review:</strong></td>
<td>✓ Unit Study Guide</td>
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<tr>
<td><strong>Read:</strong></td>
<td>✓ <strong>Reading Assignment:</strong> See Study Guide</td>
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✓ **Discussion Board Comment:** Comment on another student’s Discussion Board response by Tuesday, 11:59 p.m. CST (Central Time) |
| **Submit:** | ✓ **Research Paper** by Tuesday, 11:59 p.m. CST (Central Time)  
✓ **Request to take Final Exam** |

**Notes/Goals:**

<table>
<thead>
<tr>
<th>Unit VIII</th>
<th>Case Studies for Response</th>
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<tbody>
<tr>
<td><strong>Review:</strong></td>
<td>✓ Unit Study Guide</td>
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| **Submit:** | ✓ **Final Exam** by Tuesday, 11:59 p.m. CST (Central Time) |

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